

*****FOR OFFICIAL USE ONLY*****
DO NOT DISTRIBUTE

| OFFICE OF ADMINISTRATION & RESOURCES MANAGEMENT | | | | | | |
|---|----------------------|--------------------------|---|----------------------------|-----------|--|
| SHUTDOWN AND EXCEPTED LIST | | | | | 9/12/2017 | |
| Point of Contact: DONNA VIZIAN/ JOHN SHOWMAN | | | | Phone Number: 202-564-4600 | | |
| Office/Division | Employee Name | Employee ID | Position Title | Shutdown | Excepted | Describe Specific Shutdown Function/Activities |
| IO | Donna Vizian | Personal Matters / Ex. 6 | Acting Assistant Administrator | | 1 | Manage agency contingency plan |
| IO | John Showman | | Acting Principal Deputy Assistant Administrator | | 1 | Oversee agency shutdown and secure operations |
| IO | Marian Cooper | | Chief of Staff | | 1 | Assist AA in managing agency contingency plan |
| OROM | Lynnnann Hitchens | | Acting Director, OROM | | 1 | Assist DAA in managing agency shutdown and OARM's excepted activities |
| OROM | Janice Jablonski | | Lead Program Analyst/PMO | 1 | | Assist in furlough notifications to OARM employees |
| ALJ | Susan Biro | | Chief, Administrative Law Judge | 1 | | Assist in orderly shutdown of ALJ |
| EAB | Mary Beth Ward | | EAB Judge - Lead | 1 | | Assist in orderly shutdown of EAB |
| OA | Vaughn Noga | | Director, OA | 1 | | Oversee shutdown of OA and ensure facilities are secure |
| OA | Gayle Jefferson | | Director, FMSSD | | 1 | Direct facilities management and services functions for Agency and headquarters facilities |
| OA | Kelly Glazier | | Director, SMD | | 1 | Manage day-to-day security operations functions for the Agency |
| OA | James Stewart | | Security Specialist | 1 | | Work with Security Guards to effectively manage access controls to HQ facilities (up to 3 days) |
| OA | William Bellerose | | Security Specialist | 1 | | Work with Security Guards to effectively manage access controls to HQ facilities (up to 3 days) |
| Cincinnati | Rick Carter | | Director, OARM-Cincinnati | | 1 | Oversee the orderly shutdown of OARM-CI facilities including safety and security operations |
| Cincinnati | JR Smith | | Safety and Occup Health Manager | | 1 | Oversee security activities for Cincinnati facilities |
| Cincinnati | John Kappa | | Environmental Scientist | | 1 | Oversee facilities O&M |
| Cincinnati | Jerome Bonner | | Director, HRMD | | 1 | Assist in orderly shutdown and provide HR support as required for excepted/exempted employees |
| Cincinnati | Caro, Vique | | Supv Management Analyst | 1 | | Assist in orderly shutdown of division and securing IT equipment/systems in Cincinnati |
| Cincinnati | Sara Jones | | Lead HR Specialist | 1 | | Employee furlough notification activity/support |
| Cincinnati | Cheryl Thomas | | HR Specialist (Benefits) -Cin | 1 | | Employee furlough notification activity/support |
| Las Vegas | Lizabeth Engebretson | | Director, LV SSC | | 1 | Assist in orderly shutdown and provide HR support as required for excepted/exempted employees |
| Las Vegas | Elaine Jimenez | | Supv HR Specialist (Benefits) - Las Vegas | 1 | | Employee furlough notification activity/support |
| Las Vegas | Crystal Ponich | | HR Specialist (Benefits) - Las Vegas | 1 | | Employee furlough notification activity/support |
| RTP | Arron Helm | | Director, OARM-RTP | | 1 | Oversee the orderly shutdown of RTP facilities including safety and security operations |
| RTP | BJ Collins | | Deputy Director, OARM-RTP | | 1 | ON-CALL to Back-up Director and assist in orderly shutdown of facilities and oversee facility activities/security |
| RTP | Shawn Lafferty | | Director, FMSSD-RTP | | 1 | Assist in orderly shutdown of facilities and oversee facility activities/security for RTP buildings |
| RTP | Jeremy Taylor | | Director, HRMD | | 1 | Assist in orderly shutdown and provide HR support as required for excepted/exempted employees |
| RTP | Noreen Gordon | | Chief, MSS | 1 | | Employee furlough notification activity/support |
| RTP | Laura Jones | | Chief, HQ Operations Section | 1 | | Employee furlough notification activity/support |
| RTP | Alice Martinson | | Supv HR Specialist (Acting) | 1 | | Employee furlough notification activity/support |
| RTP | Chanya Harris | | Director, IRMD | 1 | | Assist in orderly shutdown of division and securing IT equipment/systems in RTP |
| OGD | Denise Polk | | Director, OGD | | 1 | Assist in orderly shutdown and manage grants/IA issues in support of agency contingency plan |

*****FOR OFFICIAL USE ONLY*****
DO NOT DISTRIBUTE

| | | | | | | | |
|-----|------------------------|--------------------------|---|---------------|-----------|---|--|
| OGD | Kerry Neal | Personal Matters / Ex. 6 | Deputy Director, OGD | 1 | | ON-CALL to back up Director in the management of grants/IA issues in support of excepted activities | |
| OGD | William Etheredge | | Director, Resource Management Staff | 1 | | Assist in Orderly Shutdown & Grantee Notification and ON-CALL for IT support for mission critical grants/IA systems. | |
| OGD | Mack Zakikhani | | IT Specialist | | 1 | Oversee Critical IT Systems/Support for excepted and exempted employees (IGMS/NGGS) | |
| OGD | Tony Fournier | | Chief, Fellowships, IA and SEEs Branch | | 1 | Provide Grants/IA support for excepted/exempted activities | |
| OAM | Kimberly Patrick | | Director, OAM | | 1 | Oversee the orderly shutdown and manage contracting activity in support of agency contingency plan | |
| OAM | Pamela Legare | | Deputy Director, OAM | 1 | | ON-CALL to back up Director and assist in orderly shutdown of office and notification to contractors | |
| OAM | Raoul Scott | | Director, SRRPOD | 1 | | Assist in orderly shutdown of office and notification to contractors | |
| OAM | Keith Stewart | | Director, HPOD | 1 | | Assist in orderly shutdown of office and notification to contractors | |
| OAM | Lisa Stultz | | Director, CPOD | 1 | | Assist in orderly shutdown of office and notification to contractors | |
| OAM | Rodney-Daryl Jones | | Director, RTP-POD | 1 | | Assist in orderly shutdown of office and notification to contractors | |
| OAM | Victor Rodriguez | | Supervisory IT | | 1 | Oversee critical IT systems/support for excepted and exempted employees (EAS/ICMS) | |
| OAM | Stefan Martiyan | | Contracting Officer | | 1 | Award/Administer excepted and exempted contract actions | |
| OAM | Scott Tharp | | Contracting Officer | | 1 | Award/Administer excepted and exempted contract actions | |
| OAM | Joel Smith | | Contracting Officer | | 1 | Award/Administer excepted and exempted contract actions | |
| OAM | Claudia Armstrong | | Contracting Officer | | 1 | Superfund Support | |
| OAM | Rob Flowers | | Contract Specialist | 1 | | Assist in notification to Contractors | |
| OAM | Lenora Hilliard | | Contract Specialist | 1 | | Assist in notification to Contractors | |
| OAM | Sandra Stargardt-Licis | | Contract Specialist | 1 | | Assist in notification to Contractors | |
| OAM | Matthew Gowney | | Contract Specialist | 1 | | Assist in notification to Contractors | |
| OAM | Stefan Martiyan | | Contract Specialist | 1 | | Assist in notification to Contractors | |
| OAM | Michael Gilham | | Contract Specialist | 1 | | Assist in notification to Contractors | |
| OHR | Linda Gray | | Director, OHR | | 1 | Assist in orderly shutdown activities and manage all HR activities in support of contingency plan | |
| OHR | Wesley Carpenter | | Deputy Director, OHR | 1 | | ON-CALL to back up Director and support orderly OHR shutdown activities | |
| OHR | Jackie Shepherd | | Acting Director, HR ITD | | 1 | Oversee critical IT systems/support for excepted activities (FPPS) | |
| OHR | Loretta Hunt | | Director, Policy and Accountability Branch | 1 | | Assist in orderly shutdown of office and HR policy issues | |
| OHR | Vicki Tellis | | Acting Director, Executive Resources Division | 1 | | Assist in shutdown of Executive Resources | |
| | | | | | | | |
| | | | | TOTAL: | 32 | 25 | |